



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

CEO AND STAFF SEARCH COMMITTEE – MINUTES

Meeting Type:	CEO and Staff Search Committee
Meeting Location:	First Floor Conference Room, Dover City Hall, 288 Central Ave, Dover, NH 03820
Meeting Date:	December 19, 2022
Meeting Time:	Noticed for 01:30 PM on CPCNH.org and at Dover City Hall

Attendees:

- Vice Chair Christopher Parker, Dover Director
- Kevin Charette, Portsmouth Director
- Secretary Doria Brown, Nashua Director (virtual)
- Committee Chair April Salas, Hanover Director (virtual)

Absent:

Guests:

- Board Chair Clifton Below, Lebanon Director
- Henry Herndon, Consultant
- Samuel Golding, Consultant
- Marc Salamone, True Search
- Tom Willie, True Search

Notes

1. Roll Call

Committee Chair Salas called the meeting to order at 1:34pm.

Vice Chair Parker moved to approve the meeting minutes of 12/5/22 and 12/12/22 as presented and including edits suggested by Directors Salas and Charette. Director Charette seconded. Motion carried unanimously on a rollcall vote 4-0.

The Committee reviewed and discussed the Job Description.

Director Charette moved to approve the Job Description as presented, including the most updated numbers reflecting CPCNH's Membership and scale. Director Brown seconded. Motion carried 4-0 on a rollcall vote.

The Committee reviewed and discussed the Opportunity Pitch.

The Committee discussed including reference to what has been put in place (e.g., adopted policies for Energy Portfolio Risk Management, Retail Rates, Financial Reserves, Data Protection and Privacy; Joint Powers Agreement; contracts with vendors; Cost Sharing Agreement) and what needs to be put in place.

The meeting adjourned at approximately 1pm.