

COMMUNITY POWER COALITION OF NEW HAMPSHIRE
 Member Operations & Engagement Committee
 Agenda 1/11/22, 10am - 11:30am
 City Hall, Council Conference, Dover NH 03820

Committee Members in Attendance:

Member	Town	present/virtual
Lisa Sweet	Rye	
Nat Balch	Durham	
Howard Kalet	Rye	
Chris Parker	Dover	
April Salas	Hanover	
Jackie Wengenroth	Pembroke	
Paul Looney	Walpole	
Craig Putnam (pending member)	Hudson	

Non-voting Advisory Members:

Dori Drachman	
Julia Griffin	

Guests:

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Agenda

1. Housekeeping (15)
 - a. Roll call
 - b. Consensus on agenda (posted to CPCNH and Rye)
 - c. Approval of [2021_12_14_MOEC_MINUTES](#)
 - d. Review list of Action Items (below)

2. Review/Finalize 2021 Activities (25)
 - a. [1-EAP Guidebook](#)
 - b. [2-CPCNH EAC Checklist](#)

- c. EAP Review/Questions for CB/SG
 - d. [EAP Approval Tracker](#)
3. 2022 Goals/Activities - Identify and Prioritize (25)
- a. Support 2022 EAP Approvals with focus on Town/City Council and County members (Durham, Nashua, Newmarket, Cheshire County)
 - b. Complete [Member Characteristics](#)
 - c. Develop [post-Approval thru Implementation Process](#)
 - d. Member Recruitment (Julia, Nat, Henry?)
 - e. Develop prioritized list of CPCNH services
 - f. Unfinished 2021: EAP review, compile FAQs, facilitate data requests, broker v. CPCNH model
 - g. Other
4. Questions for CPCNH - Brainstorm (15)
5. Report to Board 1/20/22 (5)
- a. 1-EAP Guidebook
 - b. 2- CPCNH EAC Checklist
 - c. Approval Tracker
6. Next Meeting February 8, 2022
7. Adjourn

Action Item	Who	Status
1/11/22		
Confer with CB/SG on Member characteristics and initial data request process		
post-Approval thru Implemetntation		

12/14/21		
Owner - Interested Communities	Julia Griffin, Nat Balch, Henry Herndon	In process
Owner - Active Prospects	Julia Griffin, Nat Balch, Henry Herndon	In process
Owner - Members	Lisa Sweet, Howard Kalet, Paul Looney (after March)	In process
Google Drive Guidelines	ExCom / Transition Team	
Attend Info Sessions		
EAP Experts	Jackie -Intro, CP and Attachment 2 Paul- Overview attachment 1 Chris- CP Goals, Objectives, Requirements, Attachment 3 Lisa- EAP requirements, attachment 4 Howard- Attachment 5 Nat- attachment 6	In process
11/9/21		
Develop standardized "Authorization" calendar / checklist / timeline with links to standard resources (e.g., presentation deck for EAP public hearing (delineating between required and suggested)	Lisa, Julia, Henry	Ready for review
Matrix of Comparing Brokers vs. Coalition	Andrea, Julia, Henry, Dori	ongoing
Post-authorization (steps, vendors will handle)	Julia, Lisa, Henry	Not started

"Implementation" Resources		
Owner - Interested Communities	Julia Griffin, Nat Balch, Henry Herndon	

Description of Member Operations & Engagement Committee

The Member Operations and Engagement (MOE-C) Committee shall consist of at least two Directors or alternates, one of which shall serve as chairperson of such Committee. The charter of this committee is to support coordination and collaboration across Members to advance member readiness to launch an initial slate of Community Power Programs in 2022. This committee would be responsible for creating a framework for tracking member status towards initiating or finalizing Electric Aggregation Plans, sharing and networking resources that support member preparation for town meeting warrants, city council meetings and/or other committee meetings, to support member engagement needs in requesting and synthesizing community electricity data requested from the respective utility, and ultimately recommending - by Spring 2022 - a prioritized list of CPCNH services to the full Board.