

COMMUNITY POWER COALITION OF NEW HAMPSHIRE
Member Operations & Engagement Committee
Agenda | 12/14/21, 10am - 11:30am
City Hall, Council Conference, Dover NH 03820

Committee Members in Attendance:

Member	Town	present/virtual
Lisa Sweet	Rye	
Nat Balch	Durham	
Howard Kalet	Rye	
Chris Parker	Dover	
April Salas	Hanover	
Jackie Wengenroth	Pembroke	
Paul Looney	Walpole	

Guests:

Agenda

1. Housekeeping (15) - Roll call, consensus on agenda, approval of minutes from 11/9/21 [2021_11_09_MOEC_MINUTES](#) draft
2. Overview of Members and Interested Communities (15)
 - a. Identify "Owner" for each group (or Candidates and Member groups) to learn what we know, what we need to know and coordinate
 - b. Discuss need for support/options
3. Resources: 1 - Recruitment and 2 - Guidebook and Resources Review (15)
 - a. Review and comment: [1 - EAC Guidebook for Authorizing Community Power Locally](#)
 - b. Review and comment: [2 - CPCNH Guidebook Checklist](#)
 - c. Draft guidelines for working in Google Drive
4. Timelines and Load Estimates (15)

- a. [EAP Approval Timeline](#)
 - b. Load Estimates - Facilitate Data Requests and Data Management
- 5. Member Ops Activities (5)
 - a. Discuss Community Check-ins
 - b. Informational Sessions - availability?
- 6. EAP Review (10)
 - a. Assign section experts
 - b. Summary, Comments, Questions
- 7. Report to Board 12/16/21 (5)
 - a. Resources Organized
 - b. CP Program Approval Timelines
 - c. Recruitment and Membership
 - d. Aggregate Data
 - e. Next Up: Understanding EAP
- 8. Next Meeting January 11, 2021
- 9. Adjourn

Action Item	Who	Status
12/14/21		
Owner - Interested Communities		
Owner - Active Prospects		
Owner - Members		
Google Drive Guidelines		
Attend Info Sessions		
EAP Experts		
11/9/21		
Develop standardized "Authorization" calendar /	Lisa, Julia, Henry	Ready for review

checklist / timeline with links to standard resources (e.g., presentation deck for EAP public hearing (delineating between required and suggested)		
Matrix of Comparing Brokers vs. Coalition	Andrea, Julia, Henry, Dori	ongoing
Post-authorization (steps, vendors will handle) "Implementation" Resources	Julia, Lisa, Henry	Not started

Description of Member Operations & Engagement Committee

The Member Operations and Engagement (MOE-C) Committee shall consist of at least two Directors or alternates, one of which shall serve as chairperson of such Committee. The charter of this committee is to support coordination and collaboration across Members to advance member readiness to launch an initial slate of Community Power Programs in 2022. This committee would be responsible for creating a framework for tracking member status towards initiating or finalizing Electric Aggregation Plans, sharing and networking resources that support member preparation for town meeting warrants, city council meetings and/or other committee meetings, to support member engagement needs in requesting and synthesizing community electricity data requested from the respective utility, and ultimately recommending - by Spring 2022 - a prioritized list of CPCNH services to the full Board.