



**COMMUNITY  
POWER COALITION  
OF NEW HAMPSHIRE**

## MEMBER OUTREACH AND ENGAGEMENT COMMITTEE – MINUTES

Meeting Type: **Member Outreach and Engagement Committee**  
 Meeting Location: **14 Dixon Ave, Suite 201, Concord, NH 03301**  
 Meeting Date: **Tuesday, December 12, 2023**  
 Meeting Time: **Noticed for 10:00 AM**

### CPCNH Member Outreach & Engagement Committee, Appointed 4/21/23

Member	Name	Present/Absent
Rye	Lisa Sweet, Director (Committee Chair)	Present
Rye	Howard Kalet, Member Rep	Present
Durham	Steve Holmgren, Director	Present
Newmarket	Joseph Lamattina, Director	Present
New London	Jamie Hess, Director	Present (virtually)
Enfield	Jo-Ellen Courtney, Member Rep	Present
Pembroke	Jackie Wengenroth, Member Rep	Present (virtually)
Hudson	Craig Putnam, Member Rep	Present (virtually)
Peterborough	Bruce Tucker, Director	Present (virtually)

#### Also Attending:

- CPCNH Staff: Henry Herndon; Bobbi-Jo Michael; Brian Callnan
- CPCNH Members & Board: Chair Clifton Below
- CENH: Sam Evans Brown
- Bfresh: Tom DeRosa

## MINUTES

### 1. Welcome & Housekeeping

Rollcall, quorum confirmation (1/3 of 9 → 3), consensus on agenda

Member Rep. Jo-Ellen Courtney requested “Wave 3 Process” be added to the agenda, and the Committee agreed it would be addressed under Reports.

*Member Rep. Craig Putnam moved to approve 11/14/23 draft minutes. Seconded by Member Rep. Courtney. Hearing no objection, Committee Chair Sweet declared the minutes approved by unanimous consent.*

Committee Chair Sweet welcomed Bobbi-Jo Michael, CPCNH Director of Administration.



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Committee Chair Sweet raised the possibility of an addition of member representative to the Committee. Mark Terry of Westmoreland has expressed interest in joining the Committee. Appointments are made by the CPCNH Board Chair and approved by the Board. Howard Kalet volunteered that, if achieving quorum became a challenge, he would be willing to step off the Committee and participate as an interested person. Committee Chair Sweet expressed confidence about meeting quorum even with expanding the membership of the Committee.

*Member Rep Craig Putnam moved to extend an invitation to join the Committee to Mark Terry and to notify Board Chair Below of the invitation. Seconded by Director Jamie Hess. Hearing no objection, Committee Chair Sweet declared the motion approved by unanimous consent.*

### 2. Reports

Member Services Update (see Attachment B: Staff Report – Member Services Update)

Henry Herndon provided a staff report on Member Services. Last night on 12/11/23, the Somersworth City Council voted unanimously to adopt the Somersworth Electric Aggregation Plan. It was the final City Council meeting under the ten-year Mayorship of Mayor Dana Hilliard who had chosen not to seek reelection and there was an outpouring of heartfelt gratitude and admiration for all the good the Mayor has done for the community and City of Somersworth, the Hilltop City. It was fitting that Mayor Hilliard’s final meeting included the adoption of Community Power, along with the passing of the torch to the new Mayor Matt Gerding who chairs the Community Power Aggregation Committee and is a strong champion for Community Power. Mayor Hilliard’s sendoff was a good reminder of the culture of civic engagement and public service that sit at the center of Community Power, and are embodied by all of the community leaders involved in CPCNH.

The rate setting process for Spring 2024 (Feb – July) is underway. Until residential rates will be \$0.10718 per kilowatt-hours (kWh); Liberty’s will be \$0.09758 per kWh. Eversource rates will be known by week’s end, and CEO Callnan will disseminate a rate recommendation this Friday 12/15. Mailers are drafted and in process with RC Brayshaw. Jamie, Craig, Joe, and Steve will review draft mailers.

- On Thursday December 21, CPCNH Risk Management Committee will convene the Wave 2 procurement authorization meeting at 9am and the Joint Risk Management and Finance Committee meeting to consult with the CEO on rate setting, revenue requirements, and forecasted reserves will convene at 10:15am.
- All Community Power Aggregations (CPAs) will have up until December 28 to select default and optional rate products.
- The CPCNH Board will convene on December 28 to adopt new rates.
- On January 3, 5pm, CPCNH will host a virtual Public Engagement Campaign kickoff meeting.



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~24 Members are in the “Planning” phase and in the midst of holding public hearings on their Electric Aggregation Plans. The Committee discussed the importance of CPCNH Members being unmistakable in their compliance with the letter and the spirit of RSA 53-E law and regulation including RSA 53-E:6-V which states that Electric Aggregation “Committees shall hold... public hearings.” In at least one instance, a meeting meant to fulfill this requirement was not labeled as a “public hearing” and as such, that community will be holding an additional meeting that is correctly labeled. Ambassadors have been supportive in attending certain public hearings to share their perspective of having gone through the process; Ambassadors are not responsible for ensuring new Members are in compliance, but are a great resource for sharing information back to the organization and staff.

Planning Members have a deadline of January 19 to submit their Electric Aggregation Plans to the Public Utilities Commission to have the option of launching their programs in June. Additionally, Cost Sharing Agreements and Member Service Contracts will be approved and executed before April to keep open the option of launching in June.

Resilient Buildings Group is providing additional staff support to Member Services. Madelyn Bradley has joined the team and will be working with Henry Herndon, Andrew Hatch, and the Member Services team to support all Member programs.

Bfresh has been arranging filming for testimonial videos. Thanks to Jo-Ellen, Kim, Lisa, Craig, Peter Kulbacki, and others for participating in this process.

### Draft Costs/Revenues/Reserves/Savings Report

The Committee discussed the draft report and made the following comments:

- Opt-actions should be moved into a separate table
- Members suggested having a table that tracks changes over time or month to month, in addition to current numbers.

CEO Callnan stated that the process would be for the report to be generated by Calpine and ecoCFO and it would come to the Finance Committee each month before going into the Board report.

### **3. Planning for 2024**

The Committee discussed hosting an orientation for new Members in January, and perhaps three times per year. The Committee discussed development of a Members Handbook.

### Communication to Members and operating CPAs



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- What information and resources are important to equip Members with to take back to their governing bodies and select boards
- What information and resources do Members need relating to rate setting, rate changes, and product elections

### Engagement Activities

- NEM 3-part Webinar series (NEM 101, NEM and CPCNH, NEM and legislation)
- Legislative Process
- Projects and Programs (which could be informed by a project survey of Members)

### Membership Meetings

#### 4. Adjourn, next meeting January 9

*Member Rep. Howard Kalet moved to adjourn. Director Holmgren seconded. Hearing no objection, Committee Chair Sweet declared the meeting adjourned by unanimous consent at 11:35am.*