



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

MEMBER OUTREACH AND ENGAGEMENT COMMITTEE – MINUTES

Meeting Type: **Member Outreach and Engagement Committee**
 Meeting Location: **14 Dixon Ave, Suite 201, Concord, NH 03301**
 Meeting Date: **Tuesday, November 14, 2023**
 Meeting Time: **Noticed for 10:00 AM**

CPCNH Member Outreach & Engagement Committee, Appointed 4/21/23

Member	Name	Present/Absent
Rye	Lisa Sweet, Director (Committee Chair)	Present
Rye	Howard Kalet, Member Rep	Absent
Durham	Steve Holmgren, Director	Present
Newmarket	Joseph Lamattina, Director	Present (virtual)
New London	Jamie Hess, Director	Present (virtual)
Enfield	Jo-Ellen Courtney, Member Rep	Present
Pembroke	Jackie Wengenroth, Member Rep	Absent
Hudson	Craig Putnam, Member Rep	Present
Peterborough	Bruce Tucker, Director	Present (virtual)

Also Attending:

- CPCNH Staff: Henry Herndon, Director of Member Services
- CPCNH Members:
- RBG: Andrew Hatch, Outreach Coordinator
- CENH: Sam Evans Brown
- Bfresh: Andrew Provencher

MINUTES

1. Welcome & Housekeeping

Rollcall, quorum confirmation (1/3 of 9 → 3), consensus on agenda

Director Lamattina moved to approve the 10/10/23 draft minutes (Attachment A). Member Rep. Jo-Ellen Courtney seconded. Hearing no objection, Committee Chair Sweet declared the minutes approved by unanimous consent.

2. Reports

Member Services Staff Report (**Attachment B**)

Mr. Herndon summarized the report.



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Wave 2 Schedule: With the launch of Dover and Cheshire Community Power (the latter serving the towns of Dublin, Fitzwilliam, and Nelson to start), CPCNH serves ~80,000 electric customers in 16 municipalities. Durham, Hudson, New London, Newmarket, Pembroke, Stratham, Warner, Webster and Westmoreland are preparing to launch Community Power in March 2023.

Timeline for CPCNH Procurement and Ratesetting Schedule:

- **Friday, December 15:** CEO Callnan issues rate recommendation for review by Members, including Authorized officers of Wave 2 Members
- **Thursday, December 21:**
 1. Risk Management Committee meets and entertains a hedge recommendation memo for Operating CPAs and to authorize procurement for Wave 2:

Wave 2 Authorized Officers will be invited to attend (virtually or in-person) and provided an opportunity to elect to defer procurement.

Note that absent an election to defer, Wave 2 CPAs will be included in procurement.
 2. Risk Management & Finance Committees meet jointly on CEO rate recommendation:

CEO presentation on utility default supply rates and competitive offerings for the February through July 2024 period.

CEO presentation on CPCNH rate setting revenue requirements (expected costs, expenses, financial reserves) and recommended supply rates.

Public comment and input on recommended changes to default supply rates.

Joint Committee deliberation and consultation with CEO on recommended rates.
 3. CEO finalizes and sends recommended rates to Board for review.
- **Thursday, December 28:** CPCNH Board of Directors sets rates.

Deadline for all CPA Authorized Officers (or alternatively, member governing bodies) to elect rate products. CEO acknowledges / approves all member product elections.

Absent any election, Granite Basic will be set as the Member’s default product, with Granite Plus, Clean 50, and Clean 100 as opt-up products.
- **Tuesday, January 2:** RSA 53-E statutory deadline for CPCNH to publicly post new supply rates for the period effective 2/1/24 through 7/31/24.



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Timeline for Wave 2 CPA Noticing and Launch

- **Wednesday, January 3:** Public Engagement Kickoff Meeting (virtual workshop).
- **Monday, January 8:** Deadline for Members to schedule a public information session for the week of January 29 so details may be included in customer enrollment letters.
- **Monday, January 22:** Target date to mail Wave 2 customer enrollment letters; contact center and CommunityPowerNH.gov webpages go-live.
- **Week of January 29:** Target week for mandatory public information sessions (which must be held within 15 days after the mailing).
- **March 2024:** Target month for Wave 2 launch and customer enrollments.

Wave 3: Draft Schedule for Most Expedient Launch

CPCNH has welcomed 18 new municipal Members in 2023 so far, and may welcome and admit as many as seven more at the 11/30 Board meeting. Wave 3 consists of as many as 20 municipalities or more, possibly including: Atkinson, Barrington, Bethlehem, Boscawen, Bradford, Bristol, Campton, Epping, Franconia, Gilford, Grantham, Hampton Falls, Hopkinton, Kensington, Loudon, Lyme, Northfield, Somersworth, Sugar Hill, Tamworth, Temple, Wilmot and the regional Androscoggin group including Berlin, Randolph, Shelburne.

The following draft schedule lays out the milestones that the most expedient launch schedule that would allow for a June 2024 “Wave 3” launch of CPA programs.

- Jan 16 (tues): Target deadline to conclude public hearings and to submit final Electric Aggregation Plan to Public Utilities Commission
- March 16 (sat): Approximate timing of Town Meeting / City Council adoption of EAPs
- April 1 (mon): Target deadline for Member governing body approval of Cost Sharing Agreement, Member Service Contract, and associated policies
- April 29 (mon): Customer enrollment letters mailed
- May 6 - 10: Public info sessions
- Jun 3 (mon): Launch and customer enrollment

Beyond the above-shown most expedient schedule, there will be subsequent timeframes available for these communities to launch Community Power, which have yet to be fully developed.



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Draft Costs/Revenues/Reserves/Savings Report (Attachment C)

The Committee discussed the Draft Report and made certain comments, including:

- The report does not make clear the meaning of “Total Accounts.” More explanation of the meaning of Total Accounts relative to Current Accounts is desired, and an explanation of why the large discrepancy between number of Total and Current Accounts. For example, Nashua has 37,145 Total Account but only 32,885 Current Accounts, a difference of 4,260 accounts or more than a 10% reduction. One option would be to remove the Total Accounts column all together.
- Will regular reports include both cumulative figures to date, and trends over time / variance from previous reports?
- Report should include launch month of Member to convey difference in duration of CPA operation
- The Report should divide the table into two, splitting off the eight columns detailing opt-actions and product elections into a separate column. There was general preference for percentages rather than actual numbers of customers in these columns, was currently included in the draft.
- The Report should shade alternating rows for easier reading.
- Desire for additional column for average individual customer savings
- Suggestion to include footnote to explain that savings may vary depending on the utility territory (Unitil customers saved more than Eversource in initial rate period)
- Suggestion to include footnote noting different towns have a different default products
- Suggestion for more user friendly definitions for reserves that explain “joint” vs “discretionary” in everyday language
- How will the report be automated and regularized? Who is the owner of the development, publishing, and dissemination of the report?

3. Review Draft 2024 Member Services Budget (Attachment D)

The Committee discussed the status of Staff/Contractor capacity to meet the needs of the exponentially growing Membership. Resilient Buildings Group, at the request of CPCNH, has offered a proposal for additional capacity which is under consideration. Current needs are capacity to support planning, approvals, and launches of new CPAs over the course of 2024, 2025, and subsequent years. The work requirements to plan, approve, and launch CPAs will taper off as the finite number of municipalities and counties bring programs online. Simultaneously, work requirements will shift and evolve into servicing operating CPAs, ensuring Members have ongoing support, and development and delivery of new programs, rates, products, and development of projects in concert with the Membership. Different skillsets are likely necessary for the two categories of work. Presently, New London, Lebanon, Hanover, Dover, and other Members either have or are preparing to shift their municipal facilities load onto CPCNH rate products, and new rate products (from



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longer-term fixed rates to real-time pricing options) will need to be developed to remain competitive and best serve Member needs. Opening of discretionary reserve accrual is another service under development, and may become available starting at the August 2024 rate change.

4. **OPERATE** (see Phases of CPCNH Community Power)

- Ongoing work for EACs
- Communications Resources Folder / Ambassadors Toolbox (Monthly Reports; Rate Card; Info Card; Updates/News; other)
- CPCNH Activities
- CPCNH Services

Director Sweet raised the possibility that CPCNH would host a webinar on net metering which would explain 1.0 vs. 2.0, who can participate, what is the status as it relates to Community Power, what is being done, and future policy opportunities, with the intention being to communicate to the general public.

5. **Adjourn, next meeting December 12**

Member Rep. Putnam moved to adjourn. Director Holmgren seconded. Hearing no objection, Committee Chair Sweet declared the meeting adjourned at 11:43 am.