



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

MEMBER OPERATIONS AND ENGAGEMENT COMMITTEE – MINUTES

Meeting Type:	Member Operations and Engagement Committee
Meeting Location:	Dover City Hall, Council Conference, 288 Central Ave., Dover, NH 03824
Meeting Date:	Tuesday, October 11, 2022
Meeting Time:	Noticed for 10:00 AM on CPCNH.org and at Rye Town Hall

Attendees:

- Committee Chair Lisa Sweet, Rye Director (virtual)
- Howard Kalet, Rye Alternate
- Nat Balch, Durham Alternate
- Christopher Parker, Dover Director
- Jo-Ellen Courtney, Enfield Alternate
- Paul Looney, Walpole Director (virtual)
- Craig Putnam, Hudson Director

Absent:

- April Salas, Hanover Director
- Jackie Wengenroth, Pembroke Alternate
- Jamie Hess, New London Director

Guests:


- Henry Herndon, Consultant
- Treasurer Kimberly Quirk, Enfield Director
- Board Chair Clifton Below, Lebanon Director
- Dori Drachman, Peterborough Community Power Task Force

1. Welcome & Housekeeping

Committee Chair Lisa Sweet called the meeting to order at 10:05am. Mr. Herndon called the roll. Director Craig Putnam raised a discussion of the Hudson Board of Selectmen's discomfort with opt-out programs and ideas for how to address. Committee Chair Sweet suggested developing an educational memo on opt-out and comparing NH Electric Coop's pricing to investor owned utilities to demonstrate the cost savings of portfolio management relative to regulated utility procurements. Director Craig Putnam offered to draft the material. Chair Clifton Below offered to assist.

Vice Chair Christopher Parker moved approval of [2022-09-6 Member Operations and Engagement Committee Draft Minutes WORD](#). Director Craig Putnam seconded. Without objection, motioned passed by unanimous consent.

Updates: 3 New Members – Wilmot, Canterbury, Sugar Hill; [EAP Adoption and Approval process tracker](#); [JPA amendment](#). Wilmot and Canterbury have transmitted signed JPAs. Sugar Hill's Select

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Board voted to approve the JPA and will transmit soon. The Committee reviewed the EAP Adoption and Approval process tracker and discussed the immediate priority being the filing of adopted EAPs by Wave 1 Members to the PUC, utilities, and state agencies for state approval and allowance of receipt of anonymized customer data from utilities to better inform power procurement.

Contract negotiation w/ Clean Energy NH underway (Calpine, Ascend too). Director Craig Putnam asked if Clean Energy NH would support public engagement and education, including opt-out education, which was confirmed as indeed being the case.

[CHAPTER Puc 2200 MUNICIPAL AND COUNTY AGGREGATION RULES¹](#) will become effective tomorrow. CPCNH Members are encouraged to review the final rules. All Electric Aggregation Committees should go through the processes of:

1. Notifying the PUC of the existence of their committee as per the rules (Puc 2203.01, page 2-3)
2. Requesting (or re-requesting) aggregate load data (Puc 2203.02, page 3).

The rules require utilities share more data beyond what was shared prior to rules becoming effective, such as capacity tags and number of customers on net metering. CPCNH will provide memo instructions and templates for (1) notice of committee existence; and (2) letter for data request.

RFQ issued for Accounting Services and RFP issued for Executive Search Services.

2. Member Services Proposed Budget Items/Resourcing Needs


Discussion of Budget Memo (**ATTACHMENT 1 in email**)

Proposed Budget (**ATTACHMENT 2 in email**)

The Committee reviewed the draft budget proposal. Alternate Nat Balch suggested the printing amounts were insufficient. Treasurer Kimberly Quirk suggested clarifying the Deferred Compensation amount in addition to the Net 30 Compensation and that CPCNH consider full payment of Consultant Herndon under Net 30 going into the new year if CPCNH has the funds in hand and available.

Director Paul Looney asked if each Member would require its own website. Chair Below noted that in the opt-out mailing, people will be directed to an online location where they can easily opt-out using web-functionality provided by Calpine. Director Putnam suggested that targeted invitations to an event for interested communities and their governing bodies could be a worthwhile investment. Vice Chair

¹ PUC 2200 CPA Rules: https://www.cpcnh.org/files/ugd/202f2e_0fbc54d8a5104faab2b4cc352fab1445.pdf

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Parker suggested partnering with NH Municipal Association for outreach and space. Dori Drachman noted that the Monadnock Sustainability Hub held a similar round table in June which was appreciated.

3. Public Engagement Planning

The Committee reviewed and provided feedback on the following materials:

[Logo Design & Development Survey](#)

Template EAC Public Engagement Planning Agenda (**ATTACHMENT 3 in email**)

Draft Messaging Document (**ATTACHMENT 4 in email**)

Mr. Herndon will follow up by re-sharing the public engagement materials with all CPCNH members so they are easily accessible.

4. Next MOEC Meeting: Tuesday November 1

5. Adjournment (**Action by Unanimous Consent**)

Alternate Balch moved to adjourn. Director Putnam seconded. Without objection, the meeting was adjourned by unanimous consent.