



Governance Committee Minutes

Monday, June 3, 2024 at 9:00 AM EDT
@ Harrisville Town Hall, 705 Chesham Road 03450

Attendance

Committee Members Present: Martin Bender (remote), Terry Clark, Beth Fenstermacher (remote), Andrea Hodson, Joseph Lamattina (remote/joined late), Andrew Maneval, and Jessica Riendeau (remote)

Committee Member Absent: None

Guests: Brian Callnan (remote), Bobbi-Jo Michael (remote)

I. Welcome, Approve Agenda and Minutes

Committee Chair Hodson called the meeting to order at 9:02am. Quorum was established with a roll call vote.

 [2024_05_13 Governance Committee DRAFT Minutes .docx](#)

Motion to approve the minutes from the May 13, 2024 Governance Committee meeting. Motion moved by Andrew Maneval and motion seconded by Terry Clark. Without objection Committee Chair Andrea Hodson declared the motion approved by unanimous consent.

II. Strategic planning process, consultant engagement

 [CPCNH, strategic plan process v1.2.doc](#)

Committee members discussed the number of consultants that would be identified by Twin Raven Consulting and the number that would be brought forward to the Governance Committee for review. CEO Callnan suggested identifying five to six and bringing two to three forward to the Governance Committee. The committee discussed what they would like Twin Raven Consulting to be looking for in candidates and that they would like to see work samples from other strategic plans they have participated in.

Motion to authorize the CEO to engage with Twin Raven Consulting to source consultant candidates to lead the CPCNH Strategic Plan Process. Motion moved by Terry Clark and motion seconded by Andrew Maneval. Without objection Committee Chair Andrea Hodson declared the motion approved by unanimous consent. Hodson will update the Board at its June meeting.

Committee Member Maneval asked if there were things the committee should be working on while candidates are being identified, such as planning member meetings. Committee Chair Hodson replied that would be contingent on when the consultant begins their process. CEO Callnan added that while timeline is aggressive to meet the goal of having information for the 2025 CPCNH Budget development there is the option to develop an outline of the [finish that thought?].

III. Board Culture and Experience Self Evaluation Survey, prepare for distribution

 [Board_Survey, discussion edits.xlsx](#)

The committee reviewed the Board Culture and Experience Self Evaluation Survey. All of the pilot member questions will be removed from the survey before it is distributed. There were several edits suggested by CEO Callnan and other committee members that were reviewed, discussed and accepted. A link to the CPCNH Mission & Values will be supplied when the survey is distributed. Committee Member Lamattina

will work with Bobbi-Jo Michal to prepare the Survey for distribution with timing to be coordinated with RLAC's survey.

IV. Other business and adjournment

The next Governance Committee meeting will be scheduled when there are consultant candidates for the committee to consider.

Motion to adjourn the June 3, 2024 Governance Committee meeting at 10:10am. Motion moved by Andrea Hodson and motion seconded by Andrew Maneval. Without objection Committee Chair Andrea Hodson declared the motion approved by unanimous consent.