



Governance Committee Minutes

Community Power Coalition of NH
Apr 15, 2024 at 10:15 AM EDT
@ County Hall, 12 Court Street, Keene NH

Attendance

Present:

Members: Andrea Hodson, Andrew Maneval, Joseph Lamattina (remote), Mark Terry, Terry Clark

Guests: Brian Callnan (remote), Bobbi-Jo Michael (remote), Clifton Below (remote)

Absent:

Members: April Salas

I. Welcome & Roll call

Governance Committee Chair, Andrea Hodson called the meeting to order at 10:25am.

II. Approve Agenda and 3/18 Meeting Minutes

The meeting started with Committee Members' approval of the agenda and the 3/18 Meeting Minutes.

 [2024.03.18 CPCNH GovCom Minutes.docx](#)

Motion:

Motion to approve the minutes from the March 18, 2024 meeting.

Without objection Committee Chair Hodson declared the motion approved by unanimous consent.

III. Annual Report

Hodson presented the Governance Committee Annual Report to be presented at the April Board of Directors meeting.

 [GovCom, 2024 04, Annual Report.docx](#)

Members discussed the drafted 2024 Annual Report, agreeing that it meets Charter guidelines with respect to providing educational content as distinct from a recap of 2024 activities, and noting --

- The drafted content offers perspective on the evolving nature of boards overall -- from "working boards" to "governing boards" -- mapping a similar process how this Board is developing.
- Members agreed that the Committee can and should help elevate the Board Chair to lead the Board in that direction.

- The Board Culture and Self-Evaluation Survey will expand on Report content with respect to collecting the broader experience of the past year and suggestions for the next year.
- CEO Callnan suggested that a strategic planning structure from Governance will be very helpful for moving forward with that.
- Hodson agree that it will be possible for the team to help shape the strategic planning process.

IV. OnBoard

The Committee had requested that Bobbi-Jo Michael share information regarding OnBoard and how other Committees are using it.

Members noted

- The need for Staff to create and disseminate guidelines for how and where original documents will be organized to help ensure consistency, document control, and convenient access
- Flexibility is ok whether Committee meetings are hosted on Team or Zoom provided the calendar and website postings match
- The transcription functionality provided by Team's and whether a recording meets the ROW minutes requirements, agreeing it would be difficult as sole source relative to retrieving decisions and action items.

V. Team appreciation, Adjournment

This was the last meeting of the Governance Committee ahead of the Annual Board Meeting at which a new Committee will be appointed.

Committee Members shared mutual appreciation for their engagement and accomplishments, and for the quality of meetings in terms of effectiveness and time management over the past year.

Hodson thanked Mark Terry specifically for his contributions as he is leaving the Committee and congratulated him on being elected to his Town's Select Board. She also shared the roster of nominees for the new Committee to include returning members and new members from Concord, Webster, and Merrimack County.

Motion:

Motion to adjourn the Governance Committee meeting at 11:15a.m.

Without further business nor objection to the motion, Committee Chair Hodson declared the motion approved by unanimous consent.

