

 <p>COMMUNITY POWER COALITION OF NEW HAMPSHIRE</p>	EXECUTIVE COMMITTEE – APPROVED MINUTES	
	Meeting Type:	Executive Committee
	Meeting Location:	Council Chambers, Lebanon City Hall, 51 N. Park St., Lebanon NH 03766
	Meeting:	Thursday, January 18, 2024
	Meeting Time:	Noticed for 1:00 PM

CPCNH Executive Committee, Elected 4/21/23			
Member	Name	Office	Present/Absent
Lebanon	Clifton Below	Chair	Present
Portsmouth	Kevin Charette	Vice Chair	Present (virtual)
Plainfield	Evan Oxenham	Secretary	Present
Enfield	Kimberly Quirk	Treasurer	Present
Rye	Lisa Sweet		Present (virtual)

Also Attending: Brian Callnan, CEO; Bobbi-Jo Michael, Director of Administration, Henry Herndon, Director of Member Services, Andrea Hodson, Director/Harrisville

MINUTES

- Chair Below called the meeting to order at 1:05 pm noting that a quorum of 3 was present at the noticed meeting location. Directors Charette and Sweet each stated that it was not reasonably practical to have traveled to the meeting location today.
- Approve Minutes of 11/27/23 meeting

Treasurer Quirk moved to approve the minutes of the 11/27/23 meeting. Secretary Oxenham seconded. Hearing no objection, Chair Below declared the minutes approved, with the edits requested orally at the meeting, by unanimous consent.

3. Staffing & Benefits Update:

Bobbi-Jo Michael provided an update on future positions CPCNH is hiring for and the status of the present CPCNH staff benefits. Two new full-time positions have been posted, a Director of Energy Programs and Projects and an Energy Analyst/Energy Senior Analyst. We have contracted with Woden Teachout, Twin Raven Consulting, to help us with developing the job descriptions, postings and recruiting efforts.

CPCNH Staff Benefits update - There are three Anthem plan options each to choose from with HealthTrust and three Cigna plan options to choose from with SchoolCare. HealthTrust and SchoolCare are public risk pools in New Hampshire that we would be fortunate to be a part of because it gives us the opportunity to be grouped with other small group health plans across the state rather than have to be a stand-alone small group attempting to obtain small group healthcare coverage. It will benefit CPCNH by allowing for lower premiums and better network options for employees if CPCNH partners with one of these two risk pools. There is also one United Healthcare plan option with Gusto, our current Payroll service provider. The price is competitive, however the network is not as strong as Anthem's or Cigna's.



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Samuel Golding/Community Choice Partners, LLC:

Samuel will be joining CPCNH to assist with Regulatory and Legislative assistance. He has been contracted for a not-to-exceed six months. He is joining us to help with R&L only and will be reporting to Deana Dennis.

Director Sweet requested that we thank him at the 1/25/24 board meeting for his past service and that we share the announcement that he will be rejoining CPCNH to assist with RLAC matters.

Monthly Reporting:

Treasurer Quirk highlighted the Pro Forma Income and Fall Rate Period Budget Variance Reports. These statements are through November. The reporting is a month behind, but it is the only way to provide the most accurate information.

There is a big variance, but the notes in the reports do help to explain some of the reasons. The two biggest things are we did not properly budget for the load because the load info from the utilities is not accurate enough, we're working on getting more accurate information from them. The weather also has an impact. When fall and winter are warmer the load is going to be lower, and we do not need as much as we procured.

We are using a bills rendered accounting system which means it is after the fact. This also means that the revenue shows up later.

Reserve operating days - expecting to end the year at 27. When we add new communities, we're going to "take a hit" but it will go back out. The calculation for this is changing and it is important to understand that.

In summary, there is a lot of variation. The most important piece of this report is the Reserve Operating Days.

Director Sweet asked to confirm that the minimum target of 60 days in three years and 120 days in five years. Treasurer Quirk confirmed that is correct.

Member Monthly Report - there is an idea to call this the Community Benefit Report. It will be in the board packet.

4. Chair Below shared the January 25, Board Meeting Agenda

There was a discussion about the process of implementing the board management software program OnBoard. This software program was previously presented to and recommended by the Governance Committee, staff, and Hudson Member Representative/volunteer IT, partner Craig Putnam. The Executive Committee members took the opportunity to ask Bobbi-Jo Michael and CEO Callnan questions pertaining to OnBoard. Andrea Hodson, Governance Committee Chair was given the opportunity to share her and the Governance Committee members' observations of the software program. The discussions between the Executive Committee members and CEO Callnan lead to the decision to move forward with OnBoard and not present it as an action item at a board meeting as ultimately it does not require board approval given it is already approved within the budget.

5. Planning for April Annual Meetings:

A Membership and Board Meeting will take place in April of 2024. The Governance Committee has been talking about this and looking at things related to election processes. Director Hodson shared with the Executive Committee that the Governance Committee discussed at their last meeting the need to add an extra meeting this month to form the process for nominations and elections that will take



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place at the April meetings. Chair Below offered that committee appointments will typically take place at the board meeting as well. In 2023 committee assignments were able to be accomplished collaboratively. There were members who were just willing to move around or simply not be on a committee. Given the growth CPCNH has seen this may prove to be more difficult for 2024. It is important to engage the communities not represented on the board that would like to be. Chair Below has considered a change in committee size. Director Hodson recommended to Chair Below that he may want to convene the committee chairs to discuss options regarding this. Regarding some officer elections, Chair Below is interested in serving one more year as Chair. Treasurer Quirk is interested in one more year as Treasurer, Secretary Oxenham is interested in one more year as Secretary.

Director Sweet would like to touch base with Bobbi-Jo, Andrea, Henry, and Clifton about the Membership Meeting in April. She is happy to work with others offline with this.

Distributed Energy Resource Planning Committee (inclusive of Project planning) - could be Distributed Energy Resource planning – Regulatory structure is not in place especially in terms of load settlement. Distributed Storing/Demand Response might be a better fit. This might be best to look at once the Director of Energy Projects & Programs position is filled.

6. **GRIP (Grid Resilience & Innovation Partnerships) Grant Planning** – Looking for an ad hoc group to work on this. \$29 million grant proposal. Treasurer Quirk suggested that Chair Below ask about this at the 1/25 board meeting to find people who are interested.
7. **Potential Future Meeting Dates:**
Meetings to discuss KPIs – February 1st, 2023, at 11:30a.m.
January Board Meeting – January 25th, 2024, at 10:00a.m.
8. Adjournment
Treasurer Quirk Moved to adjourn. Secretary Oxenham Seconded. Hearing no objection, Chair Below declared the meeting adjourned at 2:35p.m.