

 <p>COMMUNITY POWER COALITION OF NEW HAMPSHIRE</p>	EXECUTIVE COMMITTEE – APPROVED MINUTES	
	Meeting Type:	Executive Committee
	Meeting Location:	Council Chambers, Lebanon City Hall, 51 N. Park St., Lebanon NH 03766
	Meeting:	Monday September 25, 2023
	Meeting Time:	Noticed for 9:00 AM

CPCNH Executive Committee, Elected 4/21/23			
Member	Name	Office	Present/Absent
Lebanon	Clifton Below	Chair	Present
Portsmouth	Kevin Charette	Vice Chair	Absent
Plainfield	Evan Oxenham	Secretary	Present
Enfield	Kimberly Quirk	Treasurer	Present
Rye	Lisa Sweet		Present (virtual)

Also Attending: Brian Callnan, CEO; Henry Herndon, Director of Member Services

MINUTES

1. Call to Order, quorum check, agenda review

Chair Below called the meeting to order at 9:01am.

2. Approve minutes

Treasurer Quirk moved to approve the minutes of the 8/22/23 meeting including the edits as noted. Secretary Oxenham seconded the motion. The minutes were approved unanimously on a rollcall vote 4-0.

3. ExComm committee member check-in (concerns/comments/questions)

CEO Callnan described the hiring process and reported that over 140 individuals applied for the three open positions, and that the hiring process is approaching its conclusion.

CEO Callnan presented an initial draft of the CPCNH Operating Budget, Jan 1 2024 – Dec 31, 2024. The draft budget included five fulltime employees starting in November 2023, Wave 2 launching in spring 2024, and other details.

The Board discussed including the following items on the upcoming Board agenda:

- Welcome and admittance of Atkinson, Hopkinton, Somersworth, and Tamworth
- Extension of the duration but not the allocation of hours of the Community Choice Partners agreement through the end of the year
- Early drafts of cost sharing agreement reporting



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Treasurer Quirk moved to recommend the Board extend the date through which the Community Choice Partners Agreement is effective to the end of the calendar year. The motion was seconded by Secretary Oxenham. The motion was carried unanimously on a rollcall vote 4-0.

The Committee discussed other items including:

- NEM status/inadvertent switches
- October 26 Membership Meeting agenda/location (likely centrally located)
- Dover, Cheshire Co launches
- Standardizing rate change process
- CPCNH monthly reporting
- Membership satisfaction survey (governance? Mission/values)
- Dates/Locations for Membership meetings (October 26, April, July, October)
- Standing ExComm meeting day/time/agenda format

Treasurer Quirk moved to adjourn the meeting. The motion was seconded by Secretary Oxenham. The meeting adjourned at 10:58am on a rollcall vote, 4-0.