



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

EXECUTIVE COMMITTEE – APPROVED MINUTES

Meeting Type: **Executive Committee**
Meeting Location: **Lebanon City Hall, Council Chambers**
Meeting Date: **November 28, 2022**
Meeting Time: **Noticed for 9:00 AM on CPCNH.org and at Lebanon City Hall**

Attendees:

- Chair Clifton Below, Lebanon Director
- Treasurer Kimberly Quirk, Enfield Director
- Secretary Evan Oxenham, Plainfield Director
- Vice Chair Christopher Parker, Dover Director (virtual)
- Immediate Past Chair April Salas, Hanover Director (virtual)

Absent:

- N/A

Guests:

- Member Operations and Engagement Committee Chair Lisa Sweet, Rye Director
- Henry Herndon, Consultant

1. Call to Order, quorum check, agenda review

Chair Below called the meeting to order at 9:07am

2. Approve Minutes of 11/4 Meeting

Treasurer Quirk moved approval of 11/4 minutes. Secretary Oxenham seconded. Without objection, Chair Below declared the minutes approved as presented.

3. Approve execution of True Search contract (attached)

The Committee discussed the True Search contract for Executive Search Services. Treasurer Quirk noted that there is a small risk no CEO is identified and CPCNH will still have to expend ~\$90,000.

Vice Chair Parker moved to authorize CPCNH to enter into the True Search contract as presented. Secretary Oxenham seconded. Motion passed unanimously on a roll call vote 5-0.

4. Discussion Items:

Treasurer Quirk moved to recommend Chair Below submit a letter on behalf of CPCNH to requesting extension of the deadline for applications for the US Department of Energy Funding Opportunity (GRIP). Secretary Oxenham seconded. Motion passed unanimously on a roll call vote 5-0.



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- a. CEO Search Process going forward, composition and chair of Search Committee

Vice Chair Parker noted that he would no longer be serving on the CPCNH Board of Directors come January 1, 2023.

The Executive Committee discussed inviting additional individuals to join the Search Committee, and making those committee appointments at the December 15 Board meeting. Committee Chair Salas and Chair Below discussed following up after the meeting on a strategy for recruiting additional committee members.

- b. Brief Work/Timeline updates

- i. RFQ response to Peterborough (submitted, found here: https://drive.google.com/file/d/1K0sYgyxEA18IQE8eB6rSM-sRaDw3UXzu/view?usp=share_link)

The Committee discussed CPCNH’s response to Peterborough’s RFQ and described it as a useful tool to communicate CPCNH’s qualifications to all members.

- ii. Ascend Contract

The interplay between Load Serving Entity (LSE) services and the Ascend Contract has delayed finalization of the contract, although Ascend has been working a great deal in advance of contract execution. Ascend issued a solicitation for LSE services and will enlist Calpine for LSE services.

- iii. CSA & Risk, Rates, & Reserves Policy

Director Matt Miller, Risk Management Committee Chair, worked with Consultant Herndon to draft educational slide decks explaining the contents of the Cost Sharing Agreement and the Risk, Rates, & Reserves Policy. A legal consultation is scheduled for 11/29, 4pm to be followed by the RMC public deliberative session on 12/8, 5pm to recommend the policies to the Board for action on 12/15.

- iv. Accounting Search

Director Andrea Hodson has modified the RFQ for Accounting Services to a useful format to continue to process for identifying and enlisting an accounting firm.

- v. IT support & .gov

CPCNH is in the process of obtaining a .gov web address. The previous Board meeting discussed obtaining CommunityPowerNH.Gov. The Coalition is authorized to do business as “Community Power” as it has registered the trade name. The Committee discussed the tradeoffs of branding and terminology between using “Community Power” vs. names that include “Coalition.” Treasurer Quirk voiced a preference for having “Coalition” in the .gov, because we want CPCNH to be the governmental organization that is recognized, but

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acknowledged the reasons for having, for example, “Enfield.CommunityPowerNH.Gov” for customer facing pages with information and with Calpine iFrames for customer product selections, opt-outs, etc.

c. Budget going forward & related Contract extensions

Contracts with DWGP, Community Choice Partners, and Herndon Enterprises expire by the end of the year. The Committee discussed recommending the board extend the contracts into the new year.

d. Planning for next Board meeting

The Committee determined it would meet next at 3pm Monday December 5, mainly to discuss the contract extensions.

e. Other matters, as time allows

Treasurer Quirk moved to adjourn. Vice Chair Parker seconded. Hearing no objection, Chair Below declared the meeting adjourned by unanimous consent at 10:04am.