 <p><b>COMMUNITY POWER COALITION OF NEW HAMPSHIRE</b></p>	<b>EXECUTIVE COMMITTEE – DRAFT MINUTES</b>	
	Meeting Type:	<b>Special Meeting called by the Chair</b>
	Meeting Location:	<b>NHMA offices, Androscoggin Room, 25 Triangle Park Dr., Concord, NH 03301</b>
	Meeting Date:	<b>Friday, December 10, 2021</b>
	Meeting Time:	<b>Noticed for 10:45 AM on CPCNH.org &amp; in Harrisville</b>

## 1. Welcome and Attendance

Chair Salas called the meeting to order at 11:08 am. Vice Chair Clifton Below offered to keep minutes in the absence of Secretary Oxenham.

### Roll call:

**Present:** Treasurer Andrea Hodson, Director Doria Brown, and Vice Chair Clifton Below in person. Chair April Salas was present virtually over a Webex link on Clifton’s laptop. April stated that it was not reasonably practical for her to attend in person as she was more than 2 hours distant from the physical location. All persons present were able to hear each other simultaneously.

**Others Present:** Samuel Golding and Matt Miller, in person. Henry Herndon joined the meeting room at 11:31 am.

**Excused Absent:** Secretary Evan Oxenham

## 2. Matt Miller presentation:


As Chair of the Risk Management Committee Matt Miller shared an update on work on the RFI and summarized his analysis of start-up costs and options about how to think about them in the context of potential scenarios of start-up load over the first 3 years of operation.

## 3. Legal Services Agreement Update:

Chair Salas reported she and Vice Chair Below meet virtually with Attorney Michael Postar about the proposed legal services agreement Wednesday morning and that subsequently he and the law firm of Duncan, Weinberg, Genzer & Pembroke, P.C. (“DWGP”), along with their subcontractor Eli Emerson, agreed to amend the proposed legal services agreement (“LSA”) to reflect our request that interest on accrued and past due legal charges not start until the end of first month that CPCNH provides energy services to one or more of its members. There was also a clarification to better reflect intent that the payment for services be limited to 0.5% of receipts until such time as monthly receipts net of electricity vendor *fees for providing energy services* in excess of \$200,000, instead of saying “vendor costs,” which could be read to only apply to the costs to the vendor, not the total fee they charge CPCNH. The actual amended text was examined by all members present. There was a consensus that this change met the requirement of the motion to authorize the Chair to enter into the LSA and so the Chair would proceed to the finalize and execute the agreement with DWGP.

## 4. Clean Energy NH – potential collaboration:

Chair Salas reported that the Clean Energy NH (CENH) Board of Directors discussed the idea of a possible collaboration with CPCNH, including possibly serving as a fiscal sponsor for grants, at their meeting the prior day. She reported that she and Clifton first meet virtually with CENH Executive Director Sam Evans-Brown and their Board Chair, Charlie Niebling, on Tuesday to discuss the possibilities. As both she and Director Brown sit on the Board of both organizations, they advised the rest of the CENH Board that they would not participate in any votes that Board takes on such a collaboration or partnership. However, after some CENH Board members discussed some concerns, there was no vote, but there was a consensus by other Board members that it would be okay for their Executive Director to continue discussing possible collaboration with CPCNH and that he could bring a proposal back to the CENH Board for consideration.

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5. **Non-public session.**

*Motion to enter Nonpublic Session pursuant to RSA 91-A:3, II(b) relative to the hiring of any person as a public employee made by Clifton Below seconded by Doria Brown.*

A roll call votes was taken with the 4 committee members present voting yes. **Motion PASSED.**

The 3 persons who had been present and that are not members of the Executive Committee left the room and the door was closed.

The Executive Committee entered non-public session at 11:49 am.

The Committee discussed the potential hiring of an employee. No motions were made, no votes were taken, and no final decisions were made with regard to such a hire.

*Motion to leave nonpublic session and return to public session was made by Clifton Below, seconded by Doria Brown.*

A roll call was taken by Chair Salas. All 4 members present voted yes. **Motion: PASSED.**

The public session reconvened at 1:32 pm.

6. **Adjourn:**

*Doria Brown moved to adjourn.* Clifton Below seconded the motion.

A roll call vote was taken with the 4 committee members present voting yes. **Motion PASSED.**

The meeting adjourned at 1:33 pm.

Respectfully submitted, Clifton Below