



**COMMUNITY  
POWER COALITION  
OF NEW HAMPSHIRE**

## MEMBER OUTREACH AND ENGAGEMENT COMMITTEE – DRAFT MINUTES

Meeting Type: **Member Outreach and Engagement Committee**  
 Meeting Location: **14 Dixon Ave, Suite 201, Concord, NH 03301**  
 Meeting Date: **Tuesday, May 9, 2023**  
 Meeting Time: **Noticed for 10:00 AM**

CPCNH Member Outreach & Engagement Committee, Appointed 4/21/23		
Member	Name	Present/Absent
Rye	Lisa Sweet, Director (Committee Chair)	Present
Rye	Howard Kalet, Member Rep	Present
Durham	Steve Holmgren, Director	Present
Newmarket	Joseph Lamattina, Director	Present
New London	Jamie Hess, Director	Absent
Enfield	Jo-Ellen Courtney, Member Rep	Absent
Pembroke	Jackie Wengenroth, Member Rep	Present (virtual)
Hudson	Craig Putnam, Member Rep	Absent
Peterborough	Bruce Tucker, Director	Present (virtual)

### Guests:

- Henry Herndon, Consultant
- John Kondos, Sam Evans Brown, Clean Energy NH
- Board Chair Clifton Below, Lebanon Director

## MINUTES

### 1. Welcome & Housekeeping

Rollcall, quorum confirmation (1/3 of 9 → 3), consensus on agenda (See Attachment 1: New Committee Description and Members)

*Member Rep Kalet moved approval of [4/11/23 Draft Minutes](#). Director Lamattina seconded. Hearing no objection, Committee Chair Sweet declared the minutes approved by unanimous consent.*

### 2. New Member Orientation

The Committee discussed the Orientation Packet May 8, 2023:

[https://drive.google.com/file/d/1q\\_WmyAFQ8TQb2hFdZmDpRxmRxxUyFLPa/view?usp=sharing](https://drive.google.com/file/d/1q_WmyAFQ8TQb2hFdZmDpRxmRxxUyFLPa/view?usp=sharing)

Consultant Herndon described the under-development “4 – Resources for Members” Folder:

<https://drive.google.com/drive/folders/1FvNkZ8jb5L4cNfu63FMR645YA1bJGGK2?usp=sharing>



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The folder will be part of a reorganization of CPCNHs digital file sharing in Google Drive and will hold comprehensive resources for towns to navigate the Community Power process organized according to the following phases and codes:

- CP 0.00 – Instructions and Orientation
- CP 1.00 – New Member Onboarding
- CP 2.00 – Electric Aggregation Plan
- CP 3.00 – Launch Authorizations
- CP 4.00 – Community Engagement Campaigns

Director Steve Holmgren suggested that orientation packets could include information on the evolution of Community Power across the country and the national track record of success.

The Committee discussed the need for professional staff support for Members navigating the Community Power development and launch processes.

### 3. PUC Complaint Update

Board Chair Clifton Below noted that Harrisville has filed a formal complaint with the Public Utilities Commission calling on Eversource to provide data required to serve net metered customers, and suggested the Harrisville letter be circulated among the Membership.

CPCNH is drafting more detailed complaints for submission to both the NH Department of Energy and the NH Public Utilities Commission. Consultant Herndon raised the question of towns like Exeter where the Energy Committee has drafted a letter complaining about utility failures preventing Community Power enrollment of net metered customers, and Chair Below advised that the draft letters be attached to the CPCNH complaint rather than filed as stand-alone complaints.

Howard Kalet inquired as to the timeline to resolving the inability to serve net metered customers and Chair Below responded that an adjudicated proceeding could drag out for many months, although it is not necessarily the case that the issue will be resolved via adjudication.

The Committee discussed creating a template letter for Members to add their voices to the CPCNH complaint, sending a Call to Action notifying net metering subscribers of the complaint and inviting their support, and obtaining from Calpine the number of net metered customers in each town that cannot yet participate.



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### 4. Member/Retail Services Update

Virtually all Community Power customers across the launching Members are being enrolled on scheduled.

The Committee discussed the table of customer opt-actions from 3/30/23 - 4/24/23, understanding that more detailed and final reporting on enrollments and customer opt-actions would be forthcoming.

<b>CPCNH Total — Customers Served &amp; Opt-Actions — 3/30/23 - 4/24/23</b>					
	<u>% of Customer Base</u>	<u>Total</u>	<u>Default</u>	<u>Opt-up/down</u>	<u>Opt-in</u>
Total Customers Enrolled		63,181			
Granite Basic (23%)	89%	56,496	56,267	95	134
Granite Plus (33%)	10%	6,141	6,088	42	11
Clean 50	0%	196		186	10
Clean 100	1%	348		328	20
Opt-outs	0%	209	<b>TOTAL:</b>	651	175
Customer Base	100%	63,390			

Portsmouth and Canterbury have mailed customer enrollment letters and will enroll customers starting at the end of the month, bringing CPCNH's first wave customer count to ~75,000.

The Town of Newport has adopted the CPCNH Joint Powers Agreement bringing the Wave 2 Membership of towns to nine (towns that have locally adopted Community Power plans and are tracking towards spring 2024 launches).

An additional 10 CPCNH Members make up Wave 3 and will bring Community Power to town meeting in 2024. These Members will be guided to “do the Canterbury” by which they submit finale Electric Aggregation Plans (EAPs) to the Public Utilities Commission for review and approval 60 days before their town meetings so they may receive state and local approvals simultaneously, and may commence service as quickly as possible in spring 2024.

The Committee discussed the numerous municipalities that are interested in joining CPCNH, and the limited resources to fully satisfy new member recruitment and onboarding requirements.

### 5. Member Mentor Update

The Committee discussed Member Mentors and the importance of (a) establishing a firm list of member mentors; (b) identifying current Members that wish to receive support from a member mentor; and (c) coordinating “Community Engagement” activities of Clean Energy NH regional staff persons and member mentor engagements with member candidates.



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### 6. Planning for Member Outreach and Engagement Committee thru April 2024 (See Attachments 2: Revision of Committee and 3: Ideas for Meetings/Events)

The Committee discussed a June 2023 – April 2024 schedule of meetings, educational events, Membership Meetings, and other CPCNH happenings/events/milestones and populated the following draft table:

#### DRAFT MOEC SCHEDULE FOR JUNE 2023 – APRIL 2024

	<u>MOEC Meeting/Event</u>	<u>CPCNH Happenings/Event</u>
<b>June</b>	MOEC Meeting	New CEO
<b>July</b>		<b>Membership Meeting</b>
<b>August</b>	MOEC Meeting (plan education event for Sept.)	Wave 3 fully equipped to finalize EAP by end of year
<b>September</b>	<b>Education Event:</b> <ul style="list-style-type: none"> <li>- The Coalition Model / Power Agency</li> <li>- Procurement, Rate Setting, Financial Reserves w/ Risk Management Committee</li> <li>- Energy Projects &amp; Programs</li> </ul> <b>Audience:</b> Current and future members.	
<b>October</b>	MOEC Meeting	<b>Membership Meeting</b>
<b>November</b>		
<b>December</b>	<b>Staff Runs:</b> Community Engagement Strategy & Action Planning Workshop <b>Audience:</b> Launching members	
<b>January</b>	MOEC Meeting	Launching Members begin Community Engagement Campaigns
<b>February</b>	<b>Education Event:</b> Legislative Advocacy w/ Regulatory & Legislative Affairs Committee	
<b>March</b>		Wave 2 Launch / Wave 3 Town Meetings / Legislative Activity
<b>April</b>	MOEC Meeting	<b>Membership Meeting + Annual Board Meeting</b>



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The Committee discussed next step of drafting an agenda and outline for the September Education Event.

The Committee discussed background reading and resources clarifying CPCNH's unique qualifications in the New Hampshire market such as the CPCNH response material to the Peterborough Request for Qualifications:

<https://drive.google.com/drive/u/2/folders/1XEPdx4hssgsffLzOTD7Owva8hDLcATz>

### 7. Next meeting and adjourn

Next Meeting: June 6.

*Member Rep. Kalet moved to adjourn. Director Holmgren seconded. Committee Chair Sweet declared the meeting adjourned by unanimous consent at 11:39pm.*

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