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|  <p>COMMUNITY POWER COALITION OF NEW HAMPSHIRE</p> | GOVERNANCE COMMITTEE MINUTES | |
| | Meeting Type: | Regular Meeting |
| | Meeting Location: | 10 Main Street, Harrisville NH (+Virtual meeting room) |
| | Meeting Date: | Wednesday, 3 May 2023 |
| | Meeting Time: | Noticed for Noon CPCNH.org and at Harrisville Post Office |

| Attendees, in person | Attendees, virtual (unable to attend in person due to scheduling) |
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| <ul style="list-style-type: none"> ● Committee Chair Andrea Hodson, Harrisville Director ● Andrew Maneval, Harrisville Member Rep ● Mark Terry, Westmoreland Member Rep ● Joseph Lamattina, Newmarket Director | <ul style="list-style-type: none"> ● Terry Clark, Cheshire County Director ● April Salas, Hanover Director ● Doria Brown, Nashua Director ● Jackie Wengenroth, Pembroke Member Rep ● Henry Noel, Berlin Member Rep <p>Guests: Clifton Below (Member, Executive, Finance, Regulatory/Legislative Affairs, and Risk Committees)</p> |

Proposed Agenda

- Welcome, Roll Call
- Committee Membership
- “Governance”
- May-July Meeting Schedule
- Survey existing by-laws, policies
- Adjournment

Members convened to start the meeting at noon, **approving the proposed agenda** to meet for an hour with focus on the Committee’s organization.

Committee workspace. Members toured the digital workspace and Base Camp document. To avoid IT security delays, emails within the team should originate from Members’ email accounts (not from a Google document).

Membership. After discussing the number of membership seats in terms of quorum and sub-committee logistics and breadth of viewpoints, **all Members agreed** that the number of seats described by the *Joint Powers Agreement* (3.16.2023) Section 8 should increase from 6 to 9. Members Lamattina, Noel, and Wengenroth volunteered to step out of Committee (voting) roles and into (non-voting) resource roles until this rule is deliberated and resolved.

Action: Hodson will give the Executive Committee visibility to the situation with the team’s recommendation.

Governance. Members discussed how to develop shared understanding of the Committee’s role in preparation for identifying its work and priorities. Members recognized the need to re-read the JPA, By-laws, and stand-alone policies as a point of departure for the team’s work.

Action: Maneval and Salas will provide recommended articles about and models of Governance so that Members can prepare for continuing discussion on the “governance” topic. (Hodson will link to the Base Camp document.)

Meetings. All Members agreed that the team will

- Convene and adjourn its meetings as scheduled;
- Unless otherwise needed and agreed, meetings will run an hour;
- Set a regularly scheduled meeting after shaping the work plan; and,
- Meet again at noon on Tuesday, 16 May, 2023.

Adjournment. Members duly adjourned the meeting at 1pm.