

Meeting Minutes of the Finance Committee June 6, 2022

Cheshire County Admin Office (1st floor)
12 Court St, Keene, NH

Posted at County Admin Office and CPCNH.org website



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

Meeting Minutes APPROVED 6/6/22

The meeting was called to order at 9:04am

Present: Terry Clark, Paul Looney in person; Kim Quirk (chair), Clifton Below virtual, not able to make the drive.

Also present: Lisa Sweet, virtual

MOTION: to approve the Minutes from May 16, 2022. Adopted by unanimous consent.

Clifton shared screen of Proposal for Additional Contractor Hours by Clifton Below, Matt Miller and Lisa Sweet to outline four supporting goals:

1. Selecting service providers for comprehensive services;
2. Support member Communities EAP process;
3. Successful navigation of Critical Path to launch services in April/May 2023;
4. Grow CPCNH brand awareness and potential customer base.

Clifton went over Samuel and Henry's schedule.

Lisa went over Member Operations goals:

1. Support 9 current members in getting local approval;
2. Provide community support for those interested in joining CPCNH
3. Unpack timelines and give guidance and resources for members with approved EAPs;
4. Develop list of services and resources and make them accessible for continued amendment.

Lisa then presented detailed spreadsheets of how Henry's services would fit into those goals. For example, this is where Cheshire County can plug into Henry's services to get its EAP written and approved now that HB265 has been signed into law.

Clifton explained the paid and deferred compensation plan from April through December.

Budget Expenses:

Kim brought up whether we should keep travel compensation in the budget - the committee advised to leave it out at least until the policy is adopted.

Accounting services line item was reduced to \$50 through December.
Committee is not recommending the budget until we get staff search, et al is solidified.

MOTION: Kim asked if the committee should recommend to the full board to extend staff contracts. Terry moved to extend contracts, Paul seconded.
Unanimously approved.

MOTION: to adjourn by Terry, seconded by Kim
Unanimous agreement for adjournment.

Adjourned at 10:09am.