



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

EXECUTIVE COMMITTEE – MINUTES

Meeting Type: **Executive Committee**
Meeting Location: **Lebanon City Hall, Council Chambers**
Meeting Date: **December 5, 2022**
Meeting Time: **Noticed for 3:00 PM on CPCNH.org and at Lebanon City Hall**

Attendees:

- Chair Clifton Below, Lebanon Director
- Treasurer Kimberly Quirk, Enfield Director
- Secretary Evan Oxenham, Plainfield Director
- Vice Chair Christopher Parker, Dover Director (virtual)
- Immediate Past Chair April Salas, Hanover Director (virtual)

Absent:

- N/A

Guests:

- Member Operations and Engagement Committee Chair Lisa Sweet, Rye Director
- Henry Herndon, Consultant

1. Approve minutes of 11/28/22 EC meeting (attached)

Chair Below called the meeting to order at 3:04pm.

Treasurer Quirk moved to approve the 11/28/22 minutes of the Executive Committee. Secretary Oxenham seconded. Without objection, Chair Below declared the minutes approved by unanimous consent.

2. Bank resolution to authorize the Treasurer and Chair to sign on our Bank account.

Secretary Oxenham moved to authorize the Treasurer and Chair execute the banking agreement and activate the River City Bank account. Treasurer Quirk seconded. Motion passed 5-0 on a rollcall vote.

3. Endorse (or not) basic branding of supply products:



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Option 1

Product Name	Example Content
Granite Basic	Minimum RPS Content (23.4%)
Granite Plus	~33% Renewable or Carbon Free
Clean 50%	~50% Renewable or Carbon Free
Clean 100%	100% Renewable or Carbon Free


Vice Chair Parked moved to, pending final review and ensuring no trademark conflicts, endorse the product names listed below in “Option 2,” including Power Basic, Power Plus, Clean 50% and Clean 100%, and if there were a conflict for trademarking purposes or otherwise, to endorse the names as presented in “Option 1,” including Granite Basic, Granite Plus, Clean 50% and Clean 100%. Motion passed 5-0 on a rollcall vote.

Option 2

Product Name	Example Content
Power Basic	Minimum RPS Content (23.4%)
Power Plus	~33% Renewable or Carbon Free
Clean 50%	~50% Renewable or Carbon Free
Clean 100%	100% Renewable or Carbon Free

4. Consider recommendations on contract extensions.
 - a. Herndon Enterprises LLC

The Committee discussed the amendment to the agreement extending its term through June 2023 and making certain other adjustments. Consultant Herndon is on track to work 900 hours between July 1 –

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December 31, 2023. The second amendment would provide for an additional 900 hours through June 30 2023.

Vice Chair Parker moved, to recommend the Board approve the second amendment to the Herndon Enterprises Agreement with edits as discussed. Treasurer Quirk seconded. Motion passed 5-0 on a rollcall vote.

b. Community Choice Partners LLC

Director Salas moved to proceed with presenting the proposed Community Choice Partners contract amendment to the Board, including edits as discussed such as language of “not to exceed 530 hours” and subject to additional review and explanation by the Chair, Treasurer and Chair of the Risk Management Committee. Treasurer Quirk seconded. Motion passed 5-0 on a rollcall vote.

c. DWGP

Treasurer Quirk moved to recommend the Board of Directors approve the first amendment to the legal services agreement with DWGP, with the modification that June 30, 2023 will be the date to which the term is extended. Treasurer Quirk seconded. Motion passed 4-0-1 on a rollcall vote, with Vice Chair Parker having left the meeting.

Without objection, Chair Below declared the meeting adjourned by unanimous consent.

APPROVED