



**COMMUNITY  
POWER COALITION  
OF NEW HAMPSHIRE**

## AUDIT COMMITTEE – DISCUSSION NOTES

Meeting Type: **Audit Committee**  
Meeting Location: **30 East Milan Rd, Berlin, NH**  
Meeting Date/Time: **July 5, 2023**  
Meeting Time: **Noticed for 3:00 pm**  
Doc Created By: **Kathleen Kelley**

### CPCNH [NAME] Committee, Appointed 4/21/23

Member	Name	Present/Absent
Randolph	Kathleen Kelley	Present
Berlin	Henry Noel	Present
New London	Robin Rainie-Lobacz	absent
Hanover	Peter Kulbacki	absent
Harrisville	Andrea Hodson	absent
Portsmouth	Kevin Charette	absent

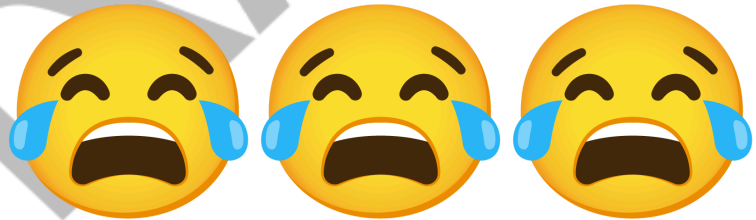
#### Guests:

- CEO, Brian Callhan

#### Notes of Discussion

##### 1. Proposed Audit Charter

- Do the proposed changes to the draft by counsel and staff improve the



draftdxxxx of 😊 😞





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My, Apologies for, charter?

- Do we need to follow the format of the Governance Committee Charter?
  - Should we define the term “Management”?
  - Should we include a clause indicating that the auditor should review contractors’ audited financial statements and other records if the contract is significant?
  - What authority does the Audit Committee have to make decisions?
  - What if something comes up that we need additional work done?
2. **RFP for Audit Services**
- Should we include 2021-2023 in the first audit or just 2023?
  - Should the contract be written for multiple years?
3. Next meeting is July 18 at 3 pm at 30 East Milan Rd, Berlin, NH 03570