

Nonpublic Session Minutes Checklist

Community Power Coalition of New Hampshire

Board or Committee: CPCNH Board of Directors **Date:** April 10, 2023

Members Present: _____

Member	Director	Present/Absent	Alternate	Present/Absent
Berlin	Jeffrey Quackenbush	Present (virtually)	Henry Noel	
Boscawen	Charlie Niebling	Present (virtually)	Ed Cherian	
Brentwood	Rick Labrecque	Present (virtually)	Bob Radlinski	
Canterbury	Howard Moffett	Present	Scott Doherty	Present (virtually)
Cheshire County	Terry Clark	Absent	Chris Coates	Absent
Dover	Jackson Kaspari	Present (virtually)	Bill Baber	Present (virtually)
Durham				
Enfield	Kimberly Quirk	Present (virtually)	Jo-Ellen Courtney	Present
Exeter	Nick Devonshire	Absent	Julie Gilman	Present (virtually)
Hancock	Jim Callihan	Present (virtually)	Robbie Hertnecky	
Hanover	April Salas	Present (virtually)	Peter Kulbacki	
Harrisville	Andrea Hodson	Present (virtually)	Andrew Maneval	
Hudson	Craig Putnam	Present	Kate Messner	
Lebanon	Clifton Below	Present	Greg Ames	
Nashua	Doria Brown	Present (virtually)	Deb Chisholm	Present (virtually)
Newmarket	Toni Weinstein	Absent	Steve Fournier	Absent
New London	Jamie Hess	Present	Robin Rainie-Lobacz	
Peterborough	Steve Walker	Absent	Danica Melone	Absent
Pembroke	Matt Miller	Present (virtually)	Jackie Wengenroth	
Plainfield	Evan Oxenham	Absent	Steve Ladd	Absent
Portsmouth	Kevin Charette	Present	Peter Rice	
Randolph	Kathleen Kelley	Present		
Rye	Lisa Sweet	Present	Howard Kalet	
Shelburne	Michael Prange	Present	Ray Danforth	
Sugar Hill	Jordan Applewhite	Absent	Margo Connors	
Walpole	Paul Looney	Present (virtually)	Dennis Marcom	
Warner	Clyde Carson	Present	George Packard	
Webster	Martin Bender	Absent	Dave Hemenway	Absent
Westmoreland	Mark Terry	Present (virtually)	John Snowdon	
Wilmot	William Chaisson	Absent		

Motion to enter Nonpublic Session made by Director Kathleen Kelley seconded by Director Lisa Sweet.

Director Kathleen Kelley moved to enter non-public session pursuant to RSA 91-A:3, II(b) the hiring of any person as a public employee. Director Lisa Sweet seconded. Motion carried unanimously on a rollcall vote 19-0 with 3 abstentions and the Board entered nonpublic session at 4:27pm.

Specific Statutory Reason cited as foundation for the nonpublic session:

_____ RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

_____ RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

_____ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.*

_____ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

_____ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

_____ RSA 91-A:3, II(l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

_____ RSA 91-A:3, II(m) (Effective 1/1/2022) *Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. (However, any vote on whether to disclose minutes must take place in public session.)*

Member	Director	Vote	Alternate	Vote
Berlin	Jeffrey Quackenbush	Y	Henry Noel	
Boscawen	Charlie Niebling	Y	Ed Cherian	
Brentwood	Rick Labrecque	A	Bob Radlinski	
Canterbury	Howard Moffett	Y	Scott Dohrety	
Cheshire County	Terry Clark		Chris Coates	
Dover	Jackson Kaspari	Y	Bill Baber	
Durham			Nat Balch	
Enfield	Kimberly Quirk	Y	Jo-Ellen Courtney	
Exeter	Nick Devonshire		Julie Gilman	A
Hancock	Jim Callihan	Y	Robbie Hertnecky	
Hanover	April Salas	Y	Peter Kulbacki	
Harrisville	Andrea Hodson	Y	Andrew Maneval	
Hudson	Craig Putnam	Y	Kate Messner	
Lebanon	Clifton Below	Y	Greg Ames	
Nashua	Doria Brown	Y	Deb Chisholm	
Newmarket	Toni Weinstein		Steve Fournier	
New London	Jamie Hess	Y	Robin Rainie-Lobacz	
Peterborough	Steve Walker		Danica Melone	
Pembroke	Matt Miller	A	Jackie Wengenroth	
Plainfield	Evan Oxenham		Steve Ladd	
Portsmouth	Kevin Charette	Y	Peter Rice	
Randolph	Kathleen Kelley	Y		
Rye	Lisa Sweet	Y	Howard Kalet	
Shelburne	Michael Prange	Y	Ray Danforth	
Sugar Hill	Jordan Applewhite		Margo Connors	
Walpole	Paul Looney	Y	Dennis Marcom	
Warner	Clyde Carson	Y	George Packard	
Webster	Martin Bender		Dave Hemenway	
Westmoreland	Mark Terry	Y	John Snowdon	
Wilmot	William Chaisson			

Stop recording (if applicable).

Entered nonpublic session at 4:27 p.m.

Other persons present during nonpublic session: Consultant Herndon, Consultant Golding, Attorney Elijah Emerson, Attorney Michael Postar, Attorney Jeremy Grant, Durham pending Member Representative Steve Holmgren, Lyme pending Member Representative Hebe Quinten _____

Description of matters discussed, and final decisions made: The hiring of CPCNH's Chief Executive Officer _____

Director Sweet moved to approve the Executive Employment Agreement with the understanding that the Performance Metrics will be determined mutually by the CEO and the Executive Committee, and approved by the Board. Seconded by Director Jamie Hess. Motion carried unanimously on a rollcall vote 20-0.

Member	Director	Vote	Alternate	Vote
Berlin	Jeffrey Quackenbush	Y	Henry Noel	
Boscawen	Charlie Niebling	Y	Ed Cherian	
Brentwood	Rick Labrecque		Bob Radlinski	
Canterbury	Howard Moffett	Y	Scott Doherty	
Cheshire County	Terry Clark		Chris Coates	
Dover	Jackson Kaspari		Bill Baber	Y
Durham			Nat Balch	
Enfield	Kimberly Quirk	Y	Jo-Ellen Courtney	
Exeter	Nick Devonshire		Julie Gilman	Y
Hancock	Jim Callihan	Y	Robbie Hertnecky	
Hanover	April Salas	Y	Peter Kulbacki	
Harrisville	Andrea Hodson	Y	Andrew Maneval	
Hudson	Craig Putnam	Y	Kate Messner	
Lebanon	Clifton Below	Y	Greg Ames	
Nashua	Doria Brown	Y	Deb Chisholm	
Newmarket	Toni Weinstein		Steve Fournier	
New London	Jamie Hess	Y	Robin Rainie-Lobacz	
Peterborough	Steve Walker		Danica Melone	
Pembroke	Matt Miller		Jackie Wengenroth	
Plainfield	Evan Oxenham		Steve Ladd	
Portsmouth	Kevin Charette	Y	Peter Rice	
Randolph	Kathleen Kelley	Y		
Rye	Lisa Sweet	Y	Howard Kalet	
Shelburne	Michael Prange	Y	Ray Danforth	
Sugar Hill	Jordan Applewhite		Margo Connors	
Walpole	Paul Looney	Y	Dennis Marcom	
Warner	Clyde Carson	Y	George Packard	
Webster	Martin Bender		Dave Hemenway	
Westmoreland	Mark Terry	Y	John Snowdon	
Wilmot	William Chaisson			

Director Craig Putnam moved to exit non-public session. Seconded by Vice Chair Kevin Charette. Hearing no objection, Chair Below declared non-public session ended by unanimous consent.

Motion: **PASSED**

Public session reconvened at 5:30 p.m.

Motion made to seal these minutes? If so, motion made by Director Carson, seconded by Director Brown, because it is determined that divulgence of this information likely would:

Affect adversely the reputation of any person other than a member of this board of committee;

Render a proposed action ineffective; or

Pertains to preparation or carrying out of actions regarding terrorism.

Member	Director	Vote	Alternate	Vote
Berlin	Jeffrey Quackenbush		Henry Noel	
Boscawen	Charlie Niebling		Ed Cherian	
Brentwood	Rick Labrecque		Bob Radlinski	
Canterbury	Howard Moffett	Y	Scott Dohrety	
Cheshire County	Terry Clark		Chris Coates	
Dover	Jackson Kaspari		Bill Baber	Y
Durham			Nat Balch	
Enfield	Kimberly Quirk	Y	Jo-Ellen Courtney	
Exeter	Nick Devonshire		Julie Gilman	Y
Hancock	Jim Callihan	Y	Robbie Hertnecky	
Hanover	April Salas	Y	Peter Kulbacki	
Harrisville	Andrea Hodson	Y	Andrew Maneval	
Hudson	Craig Putnam	Y	Kate Messner	
Lebanon	Clifton Below	Y	Greg Ames	
Nashua	Doria Brown	Y	Deb Chisholm	
Newmarket	Toni Weinstein		Steve Fournier	
New London	Jamie Hess	Y	Robin Rainie-Lobacz	
Peterborough	Steve Walker		Danica Melone	
Pembroke	Matt Miller		Jackie Wengenroth	
Plainfield	Evan Oxenham		Steve Ladd	
Portsmouth	Kevin Charette	Y	Peter Rice	
Randolph	Kathleen Kelley	Y		
Rye	Lisa Sweet	Y	Howard Kalet	
Shelburne	Michael Prange	Y	Ray Danforth	
Sugar Hill	Jordan Applewhite		Margo Connors	
Walpole	Paul Looney	Y	Dennis Marcom	
Warner	Clyde Carson	Y	George Packard	
Webster	Martin Bender		Dave Hemenway	
Westmoreland	Mark Terry	Y	John Snowdon	
Wilmot	William Chaisson			

Motion: PASSED Motion carried unanimously on a rollcall vote 19-0.

NOTE: If the minutes are going to be sealed, they must be added to the public body's list of sealed minutes as required by RSA 91-A:3, III.

These minutes recorded by: Henry Herndon

Note: RSA 91-A:3, III. Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes of such sessions shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life. This shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

APPROVED